



## **ANNUAL MEETING OF THE COUNCIL 2018**

**Monday 14<sup>th</sup> May**

At The Village Barn, Eastern Way, Heath & Reach at 7.00pm

### **AGENDA**

#### **1. Appointment of a Chair for proceedings**

Motion: to appoint PC Chairman to chair the opening of the meeting for the initial part of the meeting.

#### **2. Election of Chairman 2018/19**

The Parish Council to appoint a Chairman to the Parish Council for **2018/19** and for the appointed Chair to take the seat as Chair for the meeting.

#### **4. Election of Vice – Chairman 2018/19**

The Parish Council to appoint a Vice Chairman to the Parish Council for **2018/19**

#### **5. Election of members to Parish Council Committees:**

Finance  
Planning & Environment  
Sports and Recreation  
Cemetery

Parish Councillors to appoint members to each Parish Council Committee.

#### **6. Adoption and Review of Terms of Reference for Committees**

The Parish Council to review and adopt terms of reference for  
Finance  
Planning & Environment  
Sports and Recreation  
Cemetery

#### **7. Approval of 2018/19 Annual Accounts**

The annual accounts to be presented to the Council by the Clerk.

Motion: the Council to accept the Annual Parish Council Accounts as a true record of the year's financial proceedings for submission to the Internal Auditor.

#### **8. Adoption and Review of Parish Council Policies / Standing Orders.**

Motion: The Parish Council to review existing Parish Council Policies / Standing Orders and adopt new Parish Council policies.

#### **9. Parish Councillors' Roles & Responsibilities for 2018/19**

Agenda prepared on 2<sup>nd</sup> May 2018

Francesca Sheppard

Clerk