



ANNUAL MEETING OF THE COUNCIL 2018

Monday 14th May

At The Village Barn, Eastern Way, Heath & Reach at 7.00pm

AGENDA

1. Appointment of a Chair for proceedings

Motion: to appoint PC Chairman to chair the opening of the meeting for the initial part of the meeting.

2. Election of Chairman 2018/19

The Parish Council to appoint a Chairman to the Parish Council for **2018/19** and for the appointed Chair to take the seat as Chair for the meeting.

4. Election of Vice – Chairman 2018/19

The Parish Council to appoint a Vice Chairman to the Parish Council for **2018/19**

5. Election of members to Parish Council Committees:

Finance
Planning & Environment
Sports and Recreation
Cemetery

Parish Councillors to appoint members to each Parish Council Committee.

6. Adoption and Review of Terms of Reference for Committees

The Parish Council to review and adopt terms of reference for
Finance
Planning & Environment
Sports and Recreation
Cemetery

7. Approval of 2018/19 Annual Accounts

The annual accounts to be presented to the Council by the Clerk.

Motion: the Council to accept the Annual Parish Council Accounts as a true record of the year's financial proceedings for submission to the Internal Auditor.

8. Adoption and Review of Parish Council Policies / Standing Orders.

Motion: The Parish Council to review existing Parish Council Policies / Standing Orders and adopt new Parish Council policies.

9. Parish Councillors' Roles & Responsibilities for 2018/19

Agenda prepared on 2nd May 2018

Francesca Sheppard

Clerk