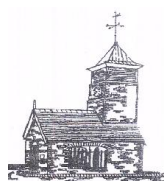


HEATH & REACH PARISH COUNCIL
June 2015 MINUTES

Meeting held on **Monday 1st June at 7pm** in the Village Barn, Eastern Way, Heath & Reach

		Reporting / Action
651	Introduction	
651.1	Meeting Attendees Cllrs Ellis (acting as Chair), Beilby, Inns, Gell, Hawes, Fitzpatrick (co-opted this evening) In attendance: Cllr Versallion , Clerk, one member of the electorate.	
651.2	Apologies for Absence Cllr Green on holiday, Cllr Thyer work commitment.	
651.3	Declarations of Interest None.	
652	APPROVAL OF PARISH COUNCIL / COMMITTEE MINUTES:	
652.1	Approval of Minutes from May Full Council. Approved and signed by Cllr Ellis	
652.2	Approval of Minutes from May Planning Committee. Approved and signed by Cllr Beilby	
658.1	Co-option of Ms Fitzpatrick. This was proposed by Cllr Hawes, seconded by Cllr Inns. It was resolved.	
653	PUBLIC FORUM. None	
654	Cllr Versallion's report The Parish Council formally congratulated Cllr Versallion in his re-election. Cllr Versallion informed the meeting that he now holds the portfolio for Education and Skills. The new executive is committed to maintaining the zero increase in council tax for the next four years but this will require a comprehensive spending review and further efficiencies. Cllr Versallion also reported that CBC has been asked to source suitable sites for a further 4000 homes, in addition to the 28,000 already announced, to cope with the overspill from Luton. Cllr Versallion is continuing with his investigations into the pre application study for the wind turbine but there has been a change of personnel following the recent elections. The Clerk enquired about the status of the fibre optic broadband which has been the subject of village talk, Cllr Versallion to seek confirmation of the date of installation from CBC. Cllr Fitzpatrick asked about the status of the road leading to the wind turbine and whether its existence over 25 years will alter the designation of the land from green belt to brown. This is of particular concern regarding a proposal for Checkley Woods Village which will have a huge impact on the village but does not mention Heath and Reach by name. Cllr Versallion to make further enquiries.	
655	Police Report None.	
656	MATTERS ARISING – for information only	
595.1	Tenancy Agreement Bryant's Lane – Nothing further to report. Clerk continuing to chase	Clerk
657	PARISH COUNCIL REPORTS	
657.1	Clerk Report/Outstanding Matters: Electrical work to clock tower is programmed for 23 rd June. Repair to slide base at Thrift Road in the next week, as well as removal of church hall gates. Clerk asked for a volunteer to walk about the village for the open risk assessment. Cllr Fitzpatrick agreed	
657.2	Planning & Environment Committee: . Committee meeting to follow	
657.3	Sports & Recreation Committee: Nothing to report. Committee meeting dates set	
657.4	Cemetery Management Committee: Nothing to report Committee meeting dates set	
657.5	Finance Committee: Nothing to report Committee meeting dates set	
658	MATTERS FOR RESOLUTION	
658.2	Approval of Mr Ian McCoulough as United Charities Trustee. Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved	
658.3	Approval of Planning Committee Terms of Reference . Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved	
658.4	Approval of Sports and Recreation Committee Terms of Reference . Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved	
658.5	Approval of Finance Committee Terms of Reference . Proposed by Cllr Inns, seconded by Cllr	



658.6	Fitzpatrick. It was resolved Approval of Cemetery Committee Terms of Reference . Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved													
658.7	Approval of Financial Regulations . Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved													
658.8	Approval of Standing orders revised May 2015 . Proposed by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved													
658.9	Approval of Internal Audit 2014/15 . Proposed by Cllr Inns, seconded by Cllr Hawes. It was resolved													
658.10	Approval & signing External Audit BDO Annual return. Proposed by Cllr Inns, seconded by Cllr Hawes. It was resolved Cllr Ellis, acting as Chairman, signed all the documents													
658.11	Approval of expenditure for replacement of trim trail parts & repair. The quote for materials had not arrived before the meeting but the Clerk is to circulate amongst the councillors for agreement prior to listing it for resolution at July meeting. This was agreeable as long as there is a specific start and completion date given with the order to proceed.													
659	VILLAGE MATTERS.													
659.1	Planning application at Sandfield House CB/15/01775 Change of use from agricultural to residential. Parish Council have no comment to make at this stage other than to make the planners aware of the water run off down Gig Lane.	Beilby Clerk												
598.1	Cycle jumps at Bryant's Lane No further progress, to be removed from the agenda until further notice													
649.3	Speed bump at Woburn Road. It was generally agreed that the gradient seems to have increased, the danger is that if it meets the specification the Parish Council will be liable for extra costs for any more adaptations	Clerk												
659.2	Dog Control dogs on leads After much discussion it was agreed to ask CBC for Dogs on Leads signs in the Thrift Road play area and for the Sports and Recreation committee to consider fencing off the area to set a clear boundary.													
659.3	Dog control dog fouling Cllr Ellis reminded the Parish Council that it has been an offence to allow dogs to foul on any open access land since October 2014. Clerk to ask CBC about provision of signs in these areas.													
659.4	Police response to unlawful parking on Birds Hill. Clerk to email Sgt Rivers to establish the correct procedure for reporting errant parking and to ask that fines now be issued without further notice.													
660	Financial Administration													
660.1	Cashbook Summary & Bank Account Balances Clerk presented an account at 31 st May showing a current account balance of £38,273.65 and a reserve account balance of £41,041.77. These figures were agreed to the bank statement and signed by Cllr Inns													
660.2	Cheques It was resolved to pay the following cheques signed by Cllr Beilby and Cllr Inns <table style="margin-left: 20px;"> <tr> <td>F Sheppard salary</td> <td>£465.95</td> </tr> <tr> <td>F Sheppard expenses</td> <td>£5.00</td> </tr> <tr> <td>M Green</td> <td>£120.00</td> </tr> <tr> <td>T Markland</td> <td>£320.00</td> </tr> <tr> <td>Avatax</td> <td>£150.00</td> </tr> <tr> <td>M Stasiuk</td> <td>£255.00</td> </tr> </table> Direct Debits & Standing Orders Cheaper Waste £ 60.53 Eon £108 Eon £10 Anglian Water £46 M Redwood Green £43.33 All approved.	F Sheppard salary	£465.95	F Sheppard expenses	£5.00	M Green	£120.00	T Markland	£320.00	Avatax	£150.00	M Stasiuk	£255.00	
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650.3 650.4 650.5	<p>Administration – Nothing to report</p> <p>CORRESPONDENCE RECEIVED – Cllr Inns passed the Clerk a letter from a resident in Grange Gardens about a sinking pavement. Clerk to follow up with CBC</p> <p>OTHER MATTERS of interest</p> <p>Meeting closed at 8.20pm</p> <p>The next meeting will take place at 7pm on Monday 6th July at The Barn, Eastern Way, Heath & Reach.</p> <p>Signed _____ dated _____</p>	