

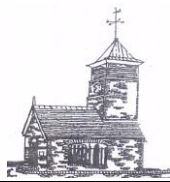
**October 2015**  
**HEATH & REACH PARISH COUNCIL**  
**Minutes**

Meeting held on **Monday 5th October** in the Village Barn, Eastern Way, Heath & Reach

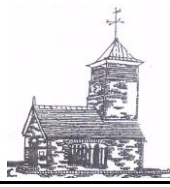
		<b>Reporting / Actions</b>
681	<b>INTRODUCTION:</b>	
681.1	Meeting Attendees Cllrs Ellis, Inns, Gell, Fitzpatrick, Owers, Beilby, Green, Hawes In attendance, Clerk, Cllr Versallion, five members of the electorate, PCSO Dodkins, Mr Martins (part of the meeting)	
681.2	Apologies for Absence Cllr Thyer - unavailable	
681.3	Declarations of Interest None	
	 Cllr Ellis (Acting Chairman) formally expressed the sympathy of the Parish Council at the death of Mr Dick Denton and gratitude for the many and varied ways in which he assisted the Parish Council and village over the years including his work on the Parish Plan. He will be missed.	
682	<b>APPROVAL OF PARISH COUNCIL / COMMITTEE MINUTES:</b>	
682.1	Approval of Minutes from September Full Council. <b>Approved &amp; signed by Cllr Ellis</b>	
682.2	Approval of Minutes from September Planning committee meeting. <b>Approved &amp; signed by Cllr Beilby</b>	
682.3	Approval of Minutes from September Cemetery committee meeting. <b>Approved &amp; signed by Cllr Gell</b>	
682.4	Approval of Minutes from September Sports and Recreations committee meeting. <b>Approved &amp; signed by Cllr Gell</b>	
682.5	Approval of Minutes from September Finance committee meeting. <b>Approved &amp; signed by Cllr Inns</b>	
683	<b>PUBLIC FORUM</b> – members of the public have a cumulative 15 minutes to address the Parish Council, no resolutions other than those on the agenda can be resolved from items raised in the public forum. Mr Ingarfield explained their situation regarding soundproofing works being carried out at their home, they are anxious at the time this has taken and that they would be forced to move back into an unfinished flat. Cllr Versallion said he would arrange an appointment with Mr & Mrs Ingarfield to visit with an officer from CBC to bring this matter to a mutually satisfactory conclusion.	
685	<b>Police Report.</b> PCSO Dodkins presented the September crime statistics that had earlier been circulated to the members of the Parish Council. The matter of parking on Birds Hill was once again raised. PCSO Dodkins explained that Sgt Linda Wilson now had responsibility for Heath and Reach, as well as Special Constable Martin White. He asked that photographs and reports continue to be sent in and he would highlight the issue with Sgt Wilson.  The Meeting was adjourned to allow Bedfordshire Police and Crime Commissioner <b>Olly Martins</b> to give a presentation on 'Meeting the challenges of Policing for Bedfordshire' (a copy of this is available on the website or by contacting the Clerk). The main challenge is that Bedfordshire, due to a variety of reason including location i.e. Luton Airport, and good transport links, faces metropolitan challenges on a rural budget. In addition to this all police forces are facing budget cuts and the challenge is of trying to get a larger proportion of a diminished national budget. Mr Banfield asked Mr Martins about the process of allocating the level of response when a call is made. Mr Martins explained that the call handlers were trained civilians who would follow the THRIVE assessment model ( <b>T</b> hreat, <b>H</b> arm, <b>R</b> isk, <b>I</b> nvestigation, <b>V</b> ulnerability, <b>E</b> ngagement). Mr Martins was asked to confirm the best procedure if anti-social behaviour or petty crime was observed, he advised to ring 101 for non-urgent matters, and that this would help the police build up a view of what is occurring in an area and to enable them to police in a more proactive manner. Mr Martins was also asked if it were possible for the village to fund their own police officer, apparently this is being piloted in other police forces but not yet in this area, although it may be possible to fund some overtime hours. The long term plan is to bring back the idea of a dedicated police officer (most likely a Special) for the villages. The Parish Council gave their thanks to Mr Martin who then left the meeting.	



684	<p><b>Central Bedfordshire Councillor Mark Versallion Report</b> Cllr Versallion began by thanking Mr Martins for his presentation.</p> <p>Cllr Versallion has visited <b>Double Arches Farm</b> to assess the owner's plans. The scheme is to erect two farm type buildings to be used for the maintenance of fairground equipment. These units will encroach on the green belt by 5-10 metres. There will also be sites for a number of caravans for travelling show people. The advice from Planning is that this will be beneficial overall as it would 'tidy' up the site and 'regularise' the existing units. Cllr Versallion has also suggested that screening from the A5 is included as a condition of planning.</p> <p><b>Wind Turbine</b> – There is nothing further to report as an application has yet to be made.</p> <p><b>Parking Enforcement.</b> Cllr Versallion explained that the mobile NPR cars are no longer permitted but to inform Jeanette Kyte, head of parking enforcement of any parking infringements. Her telephone no is 0300 300 805</p> <p><b>RAISED table AT Woburn Road</b> Cllr Versallion advised the Parish Council now bring in a third part to assess the gradient of the hump to establish if it is within accepted tolerances. It remains the view of the Parish Council that it does not.</p> <p>Cllr Beilby thanked Cllr Versallion for his assistance in arranging the infilling the gulley at the side of Linslade Road.</p>	
686 595.1 686.1 686.2	<p><b>MATTERS ARISING</b> – for information only</p> <p>Tenancy agreement at Bryant's Lane update. Clerk reported the rent has been increased to £220 month from January 2016. This matter can now be removed from the agenda.</p> <p>686.1 Registering of Birds Hill Green. Cllr Beilby to get an update at the P3 meeting on 21<sup>st</sup> October.</p> <p>686.2 Cllr Ellis gave a report on the Town and Parish Council Planning conference on 23<sup>rd</sup> October. This was more of a briefing meeting on planning legislation, CIL, neighbourhood planning, affordable housing and planning enforcement. The green infrastructure was also discussed and the Parish Council needs to check the accuracy of the plans held by CBC. (To be delegated to the Planning Committee)</p>	Clerk
687 687.1 687.2 687.3 687.4 687.5	<p><b>PARISH COUNCIL REPORTS</b></p> <p><b>Clerk Report/Outstanding Matters.</b> Trim trail repairs still to be completed, railings in clock tower installed.</p> <p>687.2 <b>Planning &amp; Environment Committee:</b> Cllr Beilby reported that a P3 meeting will take place on 21<sup>st</sup> October at the Axe &amp; Compass. Planning committee meeting to follow the PC meeting</p> <p>687.3 <b>Sports &amp; Recreation Committee</b> Cllr Ellis had circulated a list of tasks to be complete at Bryants Lane and Thrift Road. Clerk to allocate these tasks to Tony Markland, Community Payback and Mark Stasiuk. CCTV had been discussed at the committee meeting and it had been agreed to purchase a dummy CCTV system to act as a deterrent.</p> <p>687.4 <b>Cemetery Management Committee,</b> Clerk reported a quote had been received to reduce the height of the side and far boundary holly bush hedge in the sum of £2,500. Cllr Fitzpatrick had received a verbal quote in in the region of £5,000. Clerk to source third quotation. The work was agreed in principle but confirmation of costs required. Clerk to circulate quotes by email.</p> <p>687.5 <b>Finance Committee</b> Cllr Inns reported that finances were healthy and requested that the Committees consider their budget requirements in the next month/six weeks to allow for next year's budget to be drawn up;</p>	Clerk Owers
688 688.1 688.2 688.3 688.4 688.5 688.6 688.7	<p><b>MATTERS FOR RESOLUTION</b></p> <p>688.1 Approval of external audit by BDO. Proposed by Cllr Inns, seconded by Cllr Hawes <b>It was resolved</b></p> <p>688.2 Approval of insurance cover with Hiscox for £1,445.08 (3-year plan) Proposed by Cllr Green, seconded by Cllr Inns. <b>It was resolved</b></p> <p>688.3 Approval of purchase of commonwealth flag not exceeding £30 Proposed by Cllr Beilby, seconded by Cllr Hawes. <b>It was resolved</b></p> <p>688.4 Approval of purchase of two containers at £250 each for storage of tennis nets at Bryants Lane. Proposed by Cllr Fitzpatrick seconded by Cllr Ellis <b>It was resolved</b></p> <p>688.5 Approval of cost to remove a dead ash tree in Cemetery not exceeding £500. Proposed by Cllr Fitzpatrick seconded by Cllr Owers <b>It was resolved Cllr Beilby asked for his objection to be minuted</b></p> <p>688.6 Approval of cost to erect fence at Thrift Road. Two further quotes required</p> <p>688.7 Approval of purchase of Remembrance wreath. Proposed by Cllr Ellis seconded by Cllr Beilby <b>It was resolved</b></p>	



689	<b>VILLAGE MATTERS.</b>	
689.1	Dog Control measures in public places. Clerk has requested the signs but no date as yet.	
689.2	Update on Woburn Road speed hump. See Cllr Versallion report above	
689.3	CB/15/03531/FULL planning application 1 Emu Close new build bungalow. Delegated to the Planning Committee	
690	<b>FINANCIAL ADMINISTRATION</b>	
690.1	Cashbook Summary & Bank Account Balances	
690.2	<b>Cheques</b>	
	Mark Stasiuk £535.00	
	Markland Gardens £338.97	
	Michele Green £ 81.00	
	BDO Auditors £276.00	
	Anglia Water £112.13 (cancelled payment DD)	
	SLCC £118.00	
	PWS £720.00	
	Came & Co £1,372.83	
	Francesca Sheppard salary Sept £574.31	
	Francesca Sheppard expenses £54.55	
<u>690.3</u>	<b>Direct Debits &amp; Standing Orders</b>	
	Cheaper Waste £ 60.53	
	Eon £108.00	
	Eon £10.00	
	Anglian Water £46,	
	M Redwood Green £43.33	
<u>690.4</u>	<b>Administration</b>	
	<b>CORRESPONDENCE RECEIVED</b>	
	Clerk passed correspondence from CPRE to Cllr Beilby to assess	
	<b>OTHER MATTERS of interest</b>	
	Cllr Green asked if there was any enthusiasm to celebrate Bedfordshire Day, after discussion ,there was not.	
	Cllr Fitzpatrick reminded the Parish Council that it was likely that Dick Denton had a lot of village archives, maps etc that could be useful at some date.	
	<b>Meeting closed at 9pm</b>	



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Agenda prepared