



HEATH & REACH PARISH COUNCIL



December 2018

MINUTES of Meeting held on Monday 3rd December at 7pm in Heath Village Barn

Item No.	Minutes	Reporting / Action
150	INTRODUCTION:	
150.1	Meeting Attendees: Cllrs Thyer, Fitzpatrick, Chivers, Green, Inns, Owers. Clerk, Cllr Versallion and two members of the electorate in attendance.	
150.2	Apologies for Absence: Cllr Beilby, Cllr Malone. Absent: Cllr Smith	
150.3	Declarations of Interest : Cllr Thyer – Creative Solutions payment. Cllr Thyer opened the meeting by reminding Councillors that the public forum is an opportunity for interested members of the public to address the council. Councillors have their opportunity to speak in the parish council meeting itself. The open forum is specifically for members of the public. The Clerk will circulate advice received from BATPC about code of conduct as an aide memoir to all Councillors.	
151	APPROVAL OF PARISH COUNCIL / COMMITTEE MINUTES:	
151.1	Approval of full Parish Council minutes from November 2018. Approved and signed by Cllr Thyer	
151.2	Approval of Planning Committee minutes from November 2018. signed by Cllr Owers.	
151.3	Approval of Finance minutes from November 2018 signed by Cllr Green.	
152.1	PUBLIC FORUM –Nothing to report.	
152.2	Central Bedfordshire Councillor Mark Versallion Report Cllr Versallion awaits an update from Paul Salmon at CBC on the matter of Thrift Road parking and he will continue to chase. He has been advised if the Parish Council wishes to proceed with creating car parking spaces then a planning application would need to be submitted. Double Arches - Debbie Wilcox from CBC is still to arrange a site visit, Cllr Versallion to continue to chase. CBC have renewed their efforts to improve police funding as this area is classed as a shire rather than urban despite having urban challenges. Cllr Versallion suggested the Parish Council write to Bedfordshire's Police and Crime Commissioner, Kathryn Holloway. to enquire about the future plans and funding Cllr Versallion reported from the Hockliffe Parish Council meetings that Highways England have agreed to resequencing the traffic lights and changes to the road surface to alleviate the traffic noise in Hockliffe. Cllr Versallion has asked for a rerouting of traffic away from the A5 50 the 505/A4146. Cllr Owers asked Cllr Versallion about the Stern Land and Shenley Hill Road plans. It has been suggested that Clipstone Lane will be widened to accommodate the increase of traffic from 270 new houses. Donna Lavender from CBC has given assurances that this will not happen.	
152.3	Police Report These are circulated to the Council when they are emailed to the Clerk and are also available on the Parish Council website.	
153	MATTERS ARISING – for information only	
153.1	Millennium Garden Update. Clerk, Cllr Thyer and Cllr Chivers met Reynolds Landscaping at the garden on 13 th November. The Parish Council pays £55 a month for the upkeep and this seems acceptable for the work carried out. The issue is whether the parish council spend more by increasing the number of hours or by employing gardeners specifically. Cllr Green suggested that a working party of volunteers may like to create and maintain the flower beds, this was countered	



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<p>153.2</p> <p>153.3</p>	<p>by the argument that the volunteers who had previously maintained the garden stood down. Clerk to create a Facebook event in the Spring and see if there is any interest. Cllr Green also suggested offering the garden as a project to Bedfordshire Health who have a scheme to provide activities to help with mental health. A further suggestion by Cllr Green was that the Heath and Reach Scout Group may be interested in maintaining one of the flowerbeds as the Leighton Buzzard Scout Group maintains a flowerbed in West Street behind the Black Horse.</p> <p>Publishing of information in minutes. The Clerk clarified the position on minuting information in meetings. Parish Council meetings are open to the public and press and, therefore, unless the meeting is closed in matters of protecting the public interest, all information should be minuted.</p> <p>Report of Town Parish Council Conference 8.11.18. Cllrs Green and Fitzpatrick attended and found it a useful conference on five main points</p> <p>CBC are concentrating on returning long-term empty houses back into use. They are focussing on those properties which have been empty for two years and more with priority on properties which have been empty for five years and more. CBC has a range of tools including capital loan assistance, acquisition (where appropriate), enforcement, council tax premium and enforced sale.</p> <p>Primary Care The three Leighton Buzzard surgeries Basset Road, Salisbury House and Leighton Road/Grovebury Road are collaborating to deliver extended access to GPs outside normal GP opening times during evenings and weekends and advance bookings and same-day access to Nurse, Healthcare Assistant and GP.</p> <p>Planning CBC are looking to become more efficient with regards to printing, postage and manual data entry. Town and Parish Councils will in future be informed of new Planning Applications by email with a weblink to the online case. All supporting documentation previously supplied by CBC will in future only be available on the CBC website.</p> <p>Buddy entrepreneurial scheme – Individuals already looking after vulnerable relative/neighbour will be offered help to set up small business to extend their care to more people locally.</p>	
<p>154</p> <p>154.1</p> <p>154.2</p> <p>154.3</p> <p>154.4</p>	<p>PARISH COUNCIL REPORT</p> <p>Cemetery Management Committee: Monument safety test arranged for 15th January Meeting scheduled for January</p> <p>Finance Committee: Preliminary budget meeting has been held, further meeting on 18th December</p> <p>Planning & Environment Committee: Meeting to follow this one.</p> <p>Sports & Recreation Committee: Meeting scheduled for January</p>	
<p>155</p>	<p>MATTERS FOR RESOLUTION</p> <p>None</p>	
<p>156</p> <p>156.1</p> <p>156.2</p> <p>156.3</p>	<p>Village Matters</p> <p>Cllr Owers reported on the Bryant's Lane public consultation and said there are two issues to be aware of doubling the number of vehicle movements from 160 to 320 a day and restoration fill to be complete in 21 years. Clerk to invite LB Silica Sands to the next meeting to ask questions and to raise concern</p> <p>Community Emergency Plan . Clerk asked for input from the Council . Cllr Fitzpatrick offered to help and is available from 14th December.</p> <p>Dog Walking field at Thrift Road. Cllr Thyer has estimated 250lm of fencing would be rewired to enclose the field. Cllr Inns pointed out that this had not been budgeted and accurate costings would have to be established. It was suggested that a smaller area could be enclosed, Cllr Thyer to assess. Cllr Chivers raised concerns about the number of dog waste bags that are left in the field in addition to those people who let the dogs run and then do not collect the waste. There is a concern that it will become a dumping area. There is also the added concern</p>	



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<p>156.3</p> <p>156.4</p>	<p>that it may attract more people out of the village to further exacerbate the parking problems on Thrift Road.</p> <p>Satisfaction Survey – Clerk to publicise a survey on the website asking residents what the main areas of concerns are in the village. This information can then be used for future planning.</p> <p>Road Closure Remembrance Sunday. Clerk asked CBC why the road was not closed and was informed that CBC do not physically do this they only issue the order , it is up to the event organiser to provide barriers, signage etc,</p>																															
<p>157</p> <p>157.1</p>	<p>FINANCIAL ADMINISTRATION</p> <p>Cashbook Summary & Bank Account Balances</p> <p>Current Account £36845.31 Reserve Account £74947.05</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Markland Gardens</td> <td style="text-align: right;">£320.00</td> </tr> <tr> <td>Exclusive Leisure</td> <td style="text-align: right;">£55.20</td> </tr> <tr> <td>Creative Solutions</td> <td style="text-align: right;">£489.60</td> </tr> <tr> <td>Francesca Sheppard</td> <td style="text-align: right;">£699.05</td> </tr> <tr> <td>Francesca Sheppard expenses</td> <td style="text-align: right;">£133.85</td> </tr> <tr> <td>Michele Green</td> <td style="text-align: right;">£58.00</td> </tr> <tr> <td>Reynolds Landscaping</td> <td style="text-align: right;">£757.20</td> </tr> <tr> <td>Nigel Strofton sparklers</td> <td style="text-align: right;">£ 9.90</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Direct Debits/Standing Orders</td> </tr> <tr> <td>Cheaper Waste</td> <td style="text-align: right;">£63.07</td> </tr> <tr> <td>SSE</td> <td style="text-align: right;">£ 0</td> </tr> <tr> <td>SSE</td> <td style="text-align: right;">£ 0</td> </tr> <tr> <td>Anglian Water</td> <td style="text-align: right;">£77.50</td> </tr> <tr> <td>M Redwood Green</td> <td style="text-align: right;">£43.33</td> </tr> </table>	Markland Gardens	£320.00	Exclusive Leisure	£55.20	Creative Solutions	£489.60	Francesca Sheppard	£699.05	Francesca Sheppard expenses	£133.85	Michele Green	£58.00	Reynolds Landscaping	£757.20	Nigel Strofton sparklers	£ 9.90			Direct Debits/Standing Orders		Cheaper Waste	£63.07	SSE	£ 0	SSE	£ 0	Anglian Water	£77.50	M Redwood Green	£43.33	
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<p>158.</p>	<p>Administration /OTHER MATTERS of interest</p> <p>Cllr Fitzpatrick asked for clarification about a planning application at Thrift Road for parking, this has not yet been discussed or voted on by the Parish Council</p> <p>Cllr Fitzpatrick also asked that the advice from BATPC be circulated to all councillors.</p> <p>Meeting Closed at 8pm</p>																															