



HEATH & REACH PARISH COUNCIL



MINUTES of the Annual Meeting held on Monday 9th May 2022 prior to the full Parish Council meeting

At The Village Barn, Eastern Way, Heath & Reach at 7pm

Item No.	MINUTES	Reporting / Action
1	Appointment of a Chair for proceedings Motion: to appoint PC Chairman to chair the opening of the meeting for the initial part of the meeting. Nominated – Cllr Thyer, Seconded – Cllr Fitzpatrick	
2	Election of Chairman 2022/23 The Parish Council to appoint a Chairman to the Parish Council for 2022/23 and for the appointed Chair to take the seat as Chair for the meeting. Nominated – Cllr Thyer, Seconded – Cllr O'Brien	
3	Election of Vice-Chairman 2022/23 The Parish Council to appoint a Vice Chairman to the Parish Council for 2022/23 Nominated – Cllr Fitzpatrick, seconded – Cllr Bevan	
4	Election of members to Parish Council Committees: Finance – Cllrs Thyer, Fitzpatrick, Inns (Chair) & Boyden and Smith Planning & Environment - Cllrs Thyer, Boyden (Chair), Smith, O'Brien, Piciorus and Bevan Sports and Recreation – Cllrs Thyer, Fitzpatrick (Chair), Bevan, Piciorus & O'Brien. Cemetery – Cllrs Thyer, Fitzpatrick (Chair), Boyden, Piciorus & O'Brien	
5	Parish Councillors to appoint members to each Parish Council Committee. As above	
6	Approval of 2021/22 Annual Accounts The annual accounts to be presented to the Council by the Clerk. Motion: The Council to accept the Annual Parish Council Accounts as a true record of the year's financial proceedings for submission to the Internal Auditor. Accounts emailed to all Councillors prior to meeting Approved – Cllr Thyer	



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7	<p>Adoption and Review of Parish Council Policies / Standing Orders. Motion: The Parish Council to review existing Parish Council Policies / Standing Orders and adopt new Parish Council policies.</p> <p>Unanimously agreed existing S/O's are still in date and acceptable.</p>	
8	<p>Parish Councillors' Roles & Responsibilities for 2022/23</p> <p>To continue as before, on an as when necessary basis.</p>	