

## Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

### HEATH AND REACH PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

Agreed			'Yes' means that this authority:
Yes	No*		
<input checked="" type="checkbox"/>			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
<input checked="" type="checkbox"/>			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
<input checked="" type="checkbox"/>			has only done what it has the legal power to do and has complied with Proper Practices in doing so.
<input checked="" type="checkbox"/>			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
<input checked="" type="checkbox"/>			considered and documented the financial and other risks it faces and dealt with them properly.
<input checked="" type="checkbox"/>			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
<input checked="" type="checkbox"/>			responded to matters brought to its attention by internal and external audit.
<input checked="" type="checkbox"/>			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
		<input checked="" type="checkbox"/>	

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

13-05-2024

and recorded as minute reference:

13-05-24 (5) APCM

Signed by the Chair and Clerk of the meeting where approval was given:

Chair



Clerk



www.heathandreach.org.uk

## Section 2 – Accounting Statements 2023/24 for

### HEATH AND REACH PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	143,351	141,865	Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.
2. (+) Precept or Rates and Levies	34,939	34,852	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
3. (+) Total other receipts	29,928	33,522	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
4. (-) Staff costs	11,098	13,662	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
6. (-) All other payments	55,255	38,945	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
7. (=) Balances carried forward	141,865	157,632	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
8. Total value of cash and short term investments	141,865	157,632	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
9. Total fixed assets plus long term investments and assets	329,983	327,868	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
10. Total borrowings	0	0	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
For Local Councils Only	Yes	No	N/A
11a. Disclosure note re Trust funds (including charitable)		✓	The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)		✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

S. D. Grierson-Hill

Date 01-05-2024

I confirm that these Accounting Statements were approved by this authority on this date:

13-05-2024

as recorded in minute reference:

13-05-24 (5) APCM.

Signed by Chair of the meeting where the Accounting Statements were approved

D. Fletcher