



## Draft Minutes

Draft minutes of the meeting of the Full Parish Council held on Monday 3<sup>rd</sup> February 2025 at 7.00pm at The Village Barn, Eastern Way, Heath & Reach

Signed – S D Grierson-Hill

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**02.25.0 INTRODUCTION:**

- a) Meeting attendees: *Cllrs. Fitzpatrick (DF), Boyden (MB), Inne (AI), Bevan (JB), Reading (CR) and Smith (SS).*
- b) Apologies for absence: *None.*
- c) Absentees: *Cllr. Gell.*

**02.25.1 DECLARATIONS OF INTEREST:** *Sue Grierson Hill (Clerk) Payment of invoice for emergency burst pipe work.*

**02.25.2 APPROVAL OF PARISH COUNCIL/COMMITTEE MINUTES:**

- a) Approval of full Parish Council minutes for January 2025: *Approved and signed by Cllr. Fitzpatrick.*

**02.25.3 PUBLIC FORUM –** members of the public have a cumulative 15 minutes to address the Parish Council. No resolutions other than those on the agenda can be resolved from items raised in the public forum.

***2 Members of public present (MOP).***

*MOP 1 asked if there had been any response regarding the widening of the path on Birds Hill. Cllr DF confirmed she had spoken to Cllr. Mark Versallion who, after investigation, advised that there are insufficient accident reports to for this strip of pavement for CBC to consider any safety measures. MOP 1 also mentioned the condition of the roads, mud etc from recent heavy rain and the damage the HGV's are doing to the roads. He asked what the permitted number of movements from the quarries is. Cllr. DF believed it to be 180 a day.*

*Clerk advised she has reported the roads to 'FixmyStreet' and they are assessing, Clerk to chase.*

*MOP 2 asked about the designs recently put on Facebook, particularly the 300 new houses on Leighton Road. It was quickly explained that it was not Leighton Road in Heath and Reach much to the relief of MOP 2.*

**02.25.4 PARISH COUNCIL REPORTS:**

- a) CBC Councillor Mark Versallion report: *Cllr. MV attended Monday's meeting. He continued on from the Public Forum explaining that the most recent designs published have been around for many years. Due to the call for development sites, anyone can come forward with suggestions of areas for development. With regards to Checkley Wood, the idea would not be adopted until December 2028. It would then take a further two years before submitting an application so atleast six years before granting any permission. Then a commercial decision would be made as to the start, currently things are very quiet as people are not buying houses at present. Cllr. Versallion has a meeting with AWE Tuesday 4<sup>th</sup>, PC have a meeting with them booked for later in month.*  
*Cllr. Versallion stressed concern over another post on Facebook suggesting he has voted and in support of building a further 25,500 houses. This has*



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*been incorrectly posted by a Councillor who wanted the Local Plan timescale shortened. Cllr. Versallion said he, along with other Councillors from all Parties, voted to prolong Local Plan development period for a further 5years to 2050, the vote was not for further housing.*

- b) Clerks report: *Emailed to all PC members prior to meeting.*

## 02.25.5 **MATTERS ARISING** (for info only):

- a) Traffic Calming update: *Cllr. MB confirmed no further contact had been received by Principal Highways Officer at CBC. Cllr. MB will chase regarding the laying of cables to monitor Village traffic that had been suggested for the beginning of January.*
- b) Extension of lease agreement on Bryants Lane car park & pavilion: *Clerk has confirmed drafts are now being finalised and should be with PC very soon.*

## 02.25.6 **Planning & Environment:**

- a) APP/PO240/W/24/3355231 Double Arches Mobile Home Park: Planning appeal. *NO FURTHER COMMENT TO MAKE.*
- c) CB/24/03614/FULL 2 Birds Hill: Replace glass conservatory roof with an insulated roof containing two rooflights. *NO COMMENT.*
- d) CB/24/03468/MW Munday's Hill Quarry: VOC to reflect the use of a new access and haul road. *Concern raised over a possible 'No right turn' on drawings and whether this relates to the exit route on Eastern Way? This would not be acceptable as HGV's turning left out of site and having to turn at the junction of Eastern Way & Leighton Road is not suitable. Clerk is awaiting response from CBC and will respond accordingly.*
- e) CB/24/03465/MW Garside Sands: Erection of new haul road and site compound. This application is related to item d, therefore comment is the same. *Concern raised over a possible 'No right turn' on drawings and whether this relates to the exit route on Eastern Way? This would not be acceptable as HGV's turning left out of site and having to turn at the junction of Eastern Way & Leighton Road is not suitable. Clerk is awaiting response from CBC and will respond accordingly.*
- f) CB/TCA/25/00007 8 Lanes End: Works to tree within Conservation area. Fell Cyprus due to root flare. *NO COMMENT.*

## 02.25.7 **MATTERS FOR DISCUSSION & RESOLUTION (where possible)**

- a) **Internal audit** – Motion: to approve the instruction of Julie Betts as Internal Auditor; cost of £160.00 – *IT WAS AGREED.*
- b) Stone Lane Quarry - Cllr. Reading to report on his meeting with the Manager of the Quarry. *Cllr. CR confirmed meeting did not go ahead. However, he was sent pictures that have been forwarded to all PC members. These showed the drainage installed as a condition of the planning application and this is checked quarterly by CBC.*
- c) Flood equipment – consider necessary equipment available from CBC for Clerk to order. PC agreed necessary items (drain rodding set, polypropylene sandbags, manhole lifting keys, foil blankets, hydro snakes & Hydro sacks). Clerk will order and items will be stored at Bryants Lane.
- d) Bryants Lane Toilets –Emergency work was carried out following burst pipes by RGH Services and some pipework was replaced with plastic. Motion: To consider quote to replace all copper pipework within toilet block to plastic and if possible fit internal stopcock.



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*Quote was not provided as further work has been carried out. Water in sensor light had tripped fuses. Electrician called to source problem and fix. Quote for pipework will be considered at next meeting.*

- e) Remembrance 25 – Heath Barn Birds WI have provided details of decorative ideas for Remembrance 25.  
Motion: to consider decoration suggested. *HBBWI wish to decorate the main grill on the Pumphouse with a knitted poppy wreath. Cable ties will be used to secure this along with bits of chicken wire around the four sides of the wreath for further poppy decoration. Wooden crosses will have knitted poppies attached and will be placed in the grass and in particular, around the Tommy figure. PC to donate £19 for purchase of crosses. PC will not allow any form of permanent fixing to pumphouse including nails, screws etc. – IT WAS AGREED.*
- f) Planning nuts and bolts training – Cllr. Boyden wishes to attend – cost £35.00  
Motion: to agree the training and cost. *Members were asked if anyone else would like to attend, no -one available. PC happy for Cllr. MB to attend and accept cost – IT WAS AGREED.*

## 02.25.8 FINANCIAL ADMINISTRATION:

- a) Treasurers: £3,824.90 Savings: £ 381.07  
32 day notice account: £76,371.80 Unity Bank: £ 37,282.41

### b) Payments:

Markland Gardens	£ 455.00
Reynold Landscapes (Monthly grass cutting)	£ 345.60
Reynolds Landscapes (Fill in holes DOL area)	£ 420.00
Sue Grierson-Hill	£1,002.02
Sue Grierson-Hill (expenses)	£ NIL
B Kent Electrical Ltd (Replace light fitting in pump house)	£ 114.00
One Group (Drainage work at Bryants Lane)	£2,976.00
Pear Technology (Cemetery annual subscription)	£ 294.00
Simplink (Domain name renewal)	£ 33.76
RGH Services (emergency repairs to burst pipes)	£ 50.00
BATPC (Nuts and bolts training)	£ 35.00

### c) Direct debits/Standing orders:

Bri Gas (Bryants Lane)	£ 107.75
Bri Gas (Clock tower)	£ 35.86
Litter picker (Bryants Lane)	£ 57.60
Anglian Water	£ 45.00
NEST Pension	£ 16.87
Waste Managed	£ 98.40

## 02.25.9 AOB? Items to go on next agenda:

## 02.25.10 Date of next meeting:

3<sup>rd</sup> March 2025

Meeting closed at: 7.50pm

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*