



## **Draft minutes – Full PC Meeting**

Draft minutes of the Full Parish Council meeting held on Monday 2<sup>nd</sup> September 2024 at 7.00pm at The Village Barn, Eastern Way, Heath & Reach

Signed – S D Grierson-Hill

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**09.24.0 INTRODUCTION:**

- a) Meeting attendees: *Cllrs. Fitzpatrick (DF), Inns (AI), Bevan (JB), Reading (CR) and Smith (SS)*
- b) Apologies for absence: *Cllr. Boyden*
- c) Absentees: *None*

**09.24.1 DECLARATIONS OF INTEREST:** *None*

**09.24.2 APPROVAL OF PARISH COUNCIL/COMMITTEE MINUTES:**

- a) Approval of full Parish Council minutes July 2024 – *Approved and signed by DF.*
- b) Approval of extraordinary meeting July 2024 - *Approved and signed by DF.*

**09.24.3 PUBLIC FORUM –** members of the public have a cumulative 15 minutes to address the Parish Council. No resolutions other than those on the agenda can be resolved from items raised in the public forum.  
*One member of the public present. MOP 1 asked about the Millenium Gardens and if a new hedge is to be planted to replace the box hedging taken away.*  
*DF explained that the Contractors (Reynolds Landscaping) came across the existing fence once box hedging removed. The rotten posts will be replaced so the fence is secure. In the Autumn, new Hawthorn and Blackthorn hedging will be planted. The large tree will also have its lower branches removed allowing more light into the garden, allowing more plants to thrive and grow. The front hedge will also be reduced to allow for a healthier looking hedge in future years, also allowing more light into the garden.*

**09.24.4 PARISH COUNCIL REPORTS:**

- a) CBC Councillor Mark Versallion (MV) report:  
*MV attended in person.*  
*He has been in touch with new MOP Alex Mayer.*  
*He feels traffic calming in the Village seems to be getting further away due to financial ‘mess’ at CBC. He suggests the PC hold tight until at least April / May 2025 when the CBC new financial year will start.*  
*DF talked about the data that has been created from the SID’s and that this info has been sent to CBC. CBC responded, very late on Monday. They cannot rely on this data for several reasons but will, in the future, carry out their own official surveys via cable. Clerk to write to CBC asking for communication about position and timings of cable as in the past this has been recording data during such times as roadworks or detours, thus providing incorrect readings. MV asked for a copy of the letter from CBC, Clerk forwarded email.*  
*DF stated that should CBC continue to dismiss traffic calming then a consultation with the Village would take place to discuss the best use of held money.*



- b) Clerks report: *Emailed to all PC members prior to meeting.*

## 09.24.5 **MATTERS ARISING** (for info only):

- a) Bryants Lane Contracts: *Solicitor is still awaiting new information from AWE before completed contracts can be issued.*
- b) Millenium Garden Hedge: *please see item 09.24.3*
- c) Thrift Road parking update: *DF, MB and Clerk met with Jennifer Yeboah, CBC Principal Highways Officer, Integrated Transport. She has added Thrift Road to her list for CBC to introduce waiting restrictions to improve access. This is due to be passed to Traffic Regulation Orders Officer who will prepare a plan for consultation towards the end of the year. Regarding the provision for disabled parking spaces, CBC prefer applications to come direct from named residents. Clerk has emailed results of survey to Jennifer.*
- d) CBC consultation period on local plan: *Public consultation finishes on the 23<sup>rd</sup> September. Clerk has put information on website, PC & Village Facebook page, 4 x bus shelters & 2 x notice boards. Paper copies of survey can be distributed by Clerk or picked up from The Dukes.*

## 09.24.6 **PLANNING & ENVIRONMENT:**

- a) CB/24/02160/LB 1 South Lodge, Old Linslade Road– Replacement glass to all external windows & doors **NO COMMENT.**
- b) CB/24/02158/LB & CB/24/02342/FULL - 1 South Lodge, Old Linslade Road – Installation of air source heat pump – **NO COMMENT.**
- c) CB/24/02159/LB 1 South Lodge, Old Linslade Road – Installation of a flat lantern roof light to the ground floor rear elevation – **NO COMMENT.**
- d) CB/24/02003/ADV – Land off A5 to the west of Checkley Wood Farm - Installation of one internally illuminated totem sign – **NO COMMENT.**
- e) CB/24/01699/FULL – 15 Emu Close – Single storey front extension & loft conversion with rear dormer – **NO COMMENT.**
- f) CB/24/01819/FULL – The Ranch, Miletree Road – The creation of a new access to an existing agricultural field (retrospective) – **OBJECTION UNANIMOUSLY AGREED. THE LAND IS GREENBELT AND PC WILL NOT SUPPORT ANY WORK ACROSS GREENBELT.**

## 09.24.7 **MATTERS FOR DISCUSSION & RESOLUTION (where possible):**

- a) SID's – Cllr. Boyden to update on reports since SID's have been in place and what is necessary going forward. *MB absent due to illness. Please see item 09.24.4a*
- b) WWFC have served notice and will be leaving Bryants Lane grounds at Christmas. Consider possible options for grounds in future – *Great Brickhill Cricket Club have shown an interest. This will be dependent on contracts drawn up between AWE & PC. CR is in communication with the cricket club.*
- c) Insurance renewal – due October – motion: to consider best quote for 24/25. *Clerk did not receive quotes in time. Agenda item moved to Finance meeting 26<sup>th</sup> September @ 7.30pm – IT WAS AGREED.*
- d) Carols on the Green – Scheduled for Friday December 20<sup>th</sup> – motion -To consider financial contribution for costs incurred. *PC will donate £20 towards costs – IT WAS AGREED.*

## 09.24.8 **FINANCIAL ADMINISTRATION:**

- a) Treasurers: £ 18,001.34      Savings: £17,344.60  
32-day notice account: £75,559.13



# HEATH & REACH PARISH COUNCIL



<b>b) Payments:</b>	<b>August:</b>	<b>September:</b>
Markland Gardens	£ 480.00	£ 485.00
Reynold Landscapes	£1,114.80	£ 2,011.20
Sue Grierson-Hill	£TBC	£ 973.45
HMRC	£TBC	£ 47.00
Sue Grierson-Hill (expenses)	£TBC	£ 65.45
Heath Village Barn	£TBC	£ 31.25
CPM Playgrounds	£2,640.00	£NIL
Simplink	£814.88	£NIL
SSP	£NIL	£1,068.00
Mazars	£NIL	£ 378.00

  

<b>c) Direct debits/Standing orders:</b>		
Bri Gas (Bryants Lane)	£TBC	£TBC
Bri Gas (Clock tower)	£TBC	£TBC
Alan Ward	£TBC	£ 57.20
NEST Pension	£TBC	£ 15.65
Waste Managed	£ 98.40	£ 98.40

**09.24.9 ITEMS TO GO ON NEXT AGENDA:**  
*Cricket Club use at Bryants Lane.*

**09.24.10 DATE OF NEXT MEETING:**  
7th October 2024

Meeting closed at: 7.46pm.

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*