



HEATH & REACH PARISH COUNCIL



Minutes

Minutes of the Finance Committee meeting held on Thursday 26th September 2024 at 7.15pm at The Village Barn, Eastern Way, Heath & Reach

1. **Meeting attendees:** *Cllrs. Boyden, Fitzpatrick, Inns & Bevan.*
2. **Apologies for absence:** *Cllr. Reading.*
3. **Absentees:** *Cllr. Smith.*
4. **Declaration of interest:** *None.*
5. **Review of income & expenditure for first 6 months against budget for 24/25:**
 Income - £ 22,943.80 Expenditure – £34,903.91 (*incl. £30,000 paid out for clock tower, money in reserve.*)
6. **Bank – protection of money: Update for information only:**
Clerk has applied for a savings account with Unity Trust Bank. It was not possible to open a savings account with a local High Street Bank. Unity Trust Bank are set up for Parish Councils and are recommended by SLCC. Once this is opened Clerk will transfer any balance over £85,000, therefore protecting public money.
7. **Review of projects and money in reserve:**
 - a) Hedge cutting at side & back of cemetery: *Money in reserve for this. Clerk to organise 3 quotes for future consideration.*
 - b) Bryants Lane car park re-surfacing: *Quotes received. Work not to go ahead until new contracts for car park have been drawn up by AWE and signed by all parties.*
8. **Future projects for discussion:**
 - b) Bryants Lane Pitch including courts & trim trail –
Motion – to consider quotes for simple part drainage. In the past, PC has lost revenue due to court flooding in one corner due to sloping of ground. Clerk provided 2 quotes (£1980 and £2850) for a French drain system to be added along left hand side of court, from grass area to help alleviate normal flooding and icing over of pitch during Winter months. The cheaper quote was considered the best option by unanimous vote – IT WAS AGREED.
Trim trail – During quarterly inspections, the trim trail has signs of disrepair. The trim trail items will be removed as and when necessary, in line with the inspections – IT WAS AGREED.

- 9. External audit:**
AGAR for 23/24 has been completed without any recommendations. Notice on website and notice board.
- 10. Update Financial regulations:**
*NALC recently issued new financial regulations.
PC updated version to be uploaded to website.*
- 11. Renew insurance for 24/25:**
Motion – to accept quote for renewal of insurance and lock cost in for 3 years. – IT WAS AGREED.
- 12. Items for next agenda:**
Draft budget.

Meeting closed at: 7.56pm

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.