



# HEATH & REACH PARISH COUNCIL



## ANNUAL MEETING OF THE COUNCIL 2021

Monday 10<sup>th</sup> May 2021

At The Village Barn, Eastern Way, Heath & Reach at 7.00pm

Item No.	AGENDA	Reporting / Action
1	<b>Appointment of a Chair for proceedings</b> Motion: to appoint PC Chairman to chair the opening of the meeting for the initial part of the meeting.	
2	<b>Election of Chairman 2021/22</b> The Parish Council to appoint a Chairman to the Parish Council for <b>2021/22</b> and for the appointed Chair to take the seat as Chair for the meeting.	
3	<b>Election of Vice – Chairman 2021/22</b> The Parish Council to appoint a Vice Chairman to the Parish Council for <b>2021/22</b>	
4	<b>Election of members to Parish Council Committees:</b> Finance Planning & Environment Sports and Recreation Cemetery Parish Councillors to appoint members to each Parish Council Committee.	
5	<b>Approval of 2021/22 Annual Accounts</b> The annual accounts to be presented to the Council by the Clerk. Motion: the Council to accept the Annual Parish Council Accounts as a true record of the year's financial proceedings for submission to the Internal Auditor.	
6	<b>Adoption and Review of Parish Council Policies / Standing Orders.</b> Motion: The Parish Council to review existing Parish Council Policies / Standing Orders and adopt new Parish Council policies.	
7	<b>Parish Councillors' Roles &amp; Responsibilities for 2021/22</b>	