



ANNUAL MEETING OF THE COUNCIL 2021

Monday 10th May 2021

At The Village Barn, Eastern Way, Heath & Reach at 7.00pm

Item No.	AGENDA	
1	Appointment of a Chair for proceedings Motion: to appoint PC Chairman to chair the opening of the meeting for the initial part of the meeting. Cllr Thyer was appointed.	
2	Election of Chairman 2021/22 The Parish Council to appoint a Chairman to the Parish Council for 2021/22 and for the appointed Chair to take the seat as Chair for the meeting. Cllr Thyer nominated by Cllr Inns, seconded by Cllr Fitzpatrick. It was resolved.	
3	Election of Vice–Chairman 2021/22 The Parish Council to appoint a Vice Chairman to the Parish Council for 2021/22 Cllr Fitzpatrick nominated by Cllr Inns, seconded by Cllr Thyer. It was resolved.	
4	Election of members to Parish Council Committees: Finance: Cllrs Inns, Fitzpatrick, Chivers, Boyden, Thyer, Smith, Bevan Planning & Environment: Cllrs Chivers, Boyden, Thyer, Smith, Bevan Sports and Recreation: Cllrs Boyden Fitzpatrick, O'Brien, Thyer, Bevan Cemetery: Cllrs Boyden Fitzpatrick, O'Brien, Thyer. Bevan	
5	Approval of 2021/22 Annual Accounts The annual accounts to be presented to the Council by the Clerk. Motion: The Council to accept the Annual Parish Council Accounts as a true record of the year's financial proceedings for submission to the Internal Auditor. It was resolved.	
6	Adoption and Review of Parish Council Policies / Standing Orders. Motion: The Parish Council to review existing Parish Council Policies / Standing Orders and adopt new Parish Council policies. It was resolved.	
7	Parish Councillors' Roles & Responsibilities for 2021/22 <ul style="list-style-type: none">• Committee positions as above• Project Management – ad hoc• Rushmere – Cllrs Bevan, Inns and Chivers• Highway liaison/ Police – Cllr Thyer, Cllr Boyden• CBC Parish Council Conferences – Ad hoc• General Quarries – Planning• Allotment Trustees – Cllr Inns, Cllr O'Brien	

Meeting closed at 7.10pm